PERSONNEL SERVICES DIVISION
DEPARTMENT OF EDUCATION

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JERISSA BRETANIA UNDERWOOD, Ph.D.
Superintendent of Education

ANTONETTE MUNA SANTOS
Assistant Administrator

August 11, 2010

An Equal Opportunity Employer

ANNOUNCEMENT
Job Announcement No. PSD-098-2010

The **Department of Education** solicits application to establish a List of Eligibles for the following:

Certified Teachers (District School Facilitator)
for
SUCCESS FOR ALL PROGRAM (SFA) & DIRECT INSTRUCTION
(School Year 2010-2011)

Elementary – Full-Time
(100% Federally Funded)

OPENING DATE: **August 11, 2010** **CLOSING DATE:** **May 27, 2011**

EDUCATION REQUIREMENT:

- Bachelor's degree in Education
- Three (3) to five (5) years of classroom teaching experience
- Reading, Writing, and/or Math education endorsements
- Coaching experience

Is based on teacher classification level. Applicants claiming education accomplishment, such as, degrees or credits are required to submit official or verified copies of university or college transcripts.

NOTE:
Documents to verify training and experience that are required, must be submitted with the employment application form before evaluation can be made. Only training and experience supported by satisfactory documents will be credited.

WORK ELIGIBILITY INFORMATION:
Public Law 99-603 (8USU Section 1324A) requires the Government of Guam to verify the identity and work eligibility of all newly hired employees. All employees shall be required to provide proof of identity and work eligibility to work in the United States. The Government of Guam is required to comply with this law on a non-discriminatory basis.

If you are hired to fill a position with the Department of Education, Government of Guam, you will be required to present valid documents that will establish your identity and work eligibility in the United States and its territories. Any one or combinations of the following documents may be required.

- Certified Birth Certificate
- U.S. Passport
- Naturalization Card
- "Green Card" (For Immigrants)
- Government of Guam I.D. Card
- Original Social Security Card (not laminated)
- Other proof of work eligibility

PRE-EMPLOYMENT TUBERCULOSIS TESTING:
All applicants accepting employment with the Department of Education, Government of Guam are required to submit a Tuberculosis Work Clearance. Upon employment and annually thereafter, employee must submit a Tuberculosis work clearance as a condition of continued employment. Expenses for the Tuberculosis Testing must be paid for by the applicant.

PRE-EMPLOYMENT PHYSICAL/MEDICAL EXAMINATION:
All applicants accepting employment with the Department of Education must take and pass an entry physical/medical examination as a condition of continued employment. The cost for physical/medical examination is the applicant's responsibility.

DRUG SCREENING:
Pursuant to Executive Order No. 95-29 and the Department of Education, Personnel Rules and Regulations, all applicants selected for appointment in the Department of Education, Government of Guam, will be required to undergo Drug Testing as a condition of employment. The cost is the applicant's responsibility.

POLICE & COURT CLEARANCES:
Pursuant to Executive Order No. 2005-34 and Public Law No. 28-24, all applicants ***selected*** for employment are required to submit a Police and Superior Court of Guam Clearance both of no more than three (3) months old before commencement of employment.

Off-island applicants must obtain clearances of no more than three (3) months old from their last place of resident.

APPLICATION DEADLINE:
Applications shall be submitted to the Department of Education, Personnel Services Division from 8:00 a.m. to 5:00 p.m., Monday through Friday, except holidays. Completed applications with supporting documents must be received by the deadline.

APPLICATION SUBMISSION:
Interested applicants must submit an **"Application for Employment"** form to the **DEPARTMENT OF EDUCATION, PERSONNEL SERVICES DIVISION**. Applications can be obtained at our office, located on the 1st floor of the Governor Manuel F.L. Guerrero Building in Hagatna or visit the **Department of Education's website www.gdoe.net**

FOR FURTHER INFORMATION:
Please call 475-0496 or come by and visit our office.

ANTONETTE MUNA SANTOS,
Assistant Administrator
Personnel Services Division