GUAM DEPARTMENT OF EDUCATION
PERSONNEL SERVICES DIVISION

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October 01, 2009

AN EQUAL OPPORTUNITY EMPLOYER

ANNOUNCEMENT
Job Announcement No. PSD-094-2009

The **Guam Department of Education (GDOE)** solicits application to establish a **List of Eligibles** for the following:

CERTIFIED TEACHERS, SCHOOL HEALTH COUNSELOR, SPEECH/LANGUAGE PATHOLOGIST AND OCCUPATIONAL THERAPIST I

for

SCHOOL YEAR 2009-2010
PART C INFANT AND TODDLER PROGRAM

Limited Term Appointment – Part-Time
(100% Federally Funded – Subject to the availability of funds)

OPENING DATE: **October 01, 2009** **CLOSING DATE:** **Continuous**

LOCATION: Division of Special Education

NECESSARY SPECIAL QUALIFICATION FOR TEACHER:
Possession of a valid Guam Teaching Certificate.

NECESSARY SPECIAL QUALIFICATION FOR SCHOOL HEALTH COUNSELOR:
Possession of a current license as a Registered Nurse on Guam.

NECESSARY SPECIAL QUALIFICATION FOR SPEECH/LANGUAGE PATHOLOGIST:
Possession of a certificate of clinical competence in speech or language pathology or eligibility for Clinical Fellowship Year (CFY) under guidelines of American Speech/Language/Hearing Association.

NECESSARY SPECIAL QUALIFICATION FOR OCCUPATIONAL THERAPIST:
Registered as an Occupational Therapist by the American Occupational Therapy Association.

GENERAL REQUIREMENT:
Pursuant to Board Policy 1000.131, all persons employed by the Department of Education in any position for which certification is provided must hold a valid certificate for that position unless otherwise approved by the Board.

NOTE:
Documents to verify training and experience that are required, must be submitted with the employment application form before evaluation can be made. Only training and experience supported by satisfactory documents will be credited.

PROHIBITION: Pursuant to P.L. 28-98, "No person convicted of a sex offense under the provisions of Chapter 25 of Title 9 GCA, or an offense as defined in Article 2 of Chapter 28, Title 9 GCA in Guam, or an offense in any jurisdiction which includes, at a minimum, all of the elements of said offenses, or who is listed on the Sex Offender Registry shall work in any agency or instrumentality of the Government of Guam."

WORK ELIGIBILITY INFORMATION:
Public Law 99-603 (8USU Section 1324A) requires the Government of Guam to verify the identity and work eligibility of all newly hired employees. All employees shall be required to provide proof of identity and work eligibility to work in the United States. The Government of Guam is required to comply with this law on a non-discriminatory basis.

If you are hired to fill a position with the Guam Department of Education, Government of Guam, you will be required to present valid documents that will establish your identity and work eligibility in the United States and its territories. Any one or combinations of the following documents may be required.

- **Certified Birth Certificate**
- **U.S. Passport**
- **Naturalization Card**
- **"Green Card" (For Immigrants)**
- **Government of Guam I.D. Card**
- **Original Social Security Card (not laminated)**
- **Other proof of work eligibility**

PRE-EMPLOYMENT TUBERCULOSIS TESTING:
All applicants accepting employment with the Guam Department of Education, Government of Guam are required to submit a Tuberculosis Work Clearance. Upon employment and annually thereafter, employee must submit a Tuberculosis work clearance as a condition of continued employment. Expenses for the Tuberculosis Testing must be paid for by the applicant.

PRE-EMPLOYMENT PHYSICAL/MEDICAL EXAMINATION:
All applicants accepting employment with the Guam Department of Education must take and pass an entry physical/medical examination as a condition of continued employment. Expenses for the physical/medical examination must be paid by the applicant.

DRUG SCREENING:
Pursuant to Executive Order No. 95-29 and the Guam Department of Education Personnel Rules and Regulations, all applicants selected for appointment in the Guam Department of Education, Government of Guam, will be required to undergo Drug Testing as a condition of employment. Expenses for the drug test must be paid for by the selected applicant.

POLICE & COURT CLEARANCES:
Pursuant to Executive Order No. 2005-34 and Public Law No. 28-24, all applicants selected for employment are required to submit a Police and Superior Court of Guam Clearance before commencement of employment.

APPLICATION DEADLINE:
Applications shall be submitted to the Guam Department of Education, Personnel Services Division from 8:00 a.m. to 4:00 p.m., Monday through Friday, except holidays. Completed applications with supporting documents must be received.

APPLICATION SUBMISSION:
Interested applicants must submit a **GDOE "Application for Employment"** form to the **GUAM DEPARTMENT OF EDUCATION, PERSONNEL SERVICES DIVISION**. Applications can be obtained at our office, located on the 1st floor of the Governor Manuel F.L. Guerrero Building in Hagatna or visit the **Guam Department of Education's website www.gdoe.net**

FOR FURTHER INFORMATION:
Please call 475-0496 or come by and visit our office.

ANTONETTE MUNA SANTOS,
Assistant Administrator
Personnel Services Division Dmer