PERSONNEL SERVICES DIVISION
DEPARTMENT OF EDUCATION
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Superintendent of Education

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March 4, 2010

An Equal Opportunity Employer

ANNOUNCEMENT
PSD-048-2010

The **Department of Education** wishes to announce **OPEN/COMPETITIVE** and **PROMOTIONAL EXAMINATION** for the following class of position to **ESTABLISH A LIST:**

PHYSICAL THERAPIST I (8.328)

OPENING DATE: **March 4, 2010** **CLOSING DATE:** **CONTINUOUS**

SALARY: **Pay Grade L**
Open: **Step 1-10, $26,520.00 - $39,780.00 Per Annum**
Promotional: **Step 1-20, $26,520.00 - $56,114.00 Per Annum**

DUTY: **Twelve (12) Months**

LOCATION: **DIVISION OF SPECIAL EDUCATION**

MINIMUM EXPERIENCE AND TRAINING:

Graduation from an accredited college or university with a Bachelor's degree in physical therapy.

NECESSARY SPECIAL QUALIFICATION:

Must be an active member of the American Physical Therapy Association.

PUBLIC LAW 24-329:

Must be currently licensed by the Guam Board of Allied Health Examiners.

EDUCATION REQUIREMENT:

Applicants claiming education accomplishment, such as, degrees or credits are required to submit official or verified copies of university or college transcripts. Pursuant to Public Law 26-87, effective May 17, 2002, all future Government of Guam positions will require at the minimum, anyone of the following as a condition of eligibility for employment: (1) A High School Diploma; or (2) Successful completion of a General Education Development (GED) Test; or (3) Any equivalent completion of a certification program, from a recognized accredited or certified vocational technical institution, in a specialized field required for the job.

PROHIBITION: Pursuant to P.L. No. 28-98, "No person convicted of a sex offense under the provisions of Chapter 25 of Title 9 GCA, or an offense as defined in Article 2 of Chapter 28, Title 9 GCA in Guam, or an offense in any jurisdiction which includes, at a minimum, all of the elements of said offenses, or who is listed on the Sex Offender Registry shall work in any agency or instrumentality of the Government of Guam."

NATURE OF WORK IN THIS CLASS:

This is moderately complex professional physical therapy work.

Employees in this class perform routine professional physical therapy duties independently after initial training and participate in the full range of complex professional duties under closer supervision.

ILLUSTRATIVE EXAMPLES OF WORK: *(Any one position may not include all the duties listed, nor do the examples cover all the duties which may be performed.)*

Administers physical therapy treatment and diagnostic tests.

Evaluates patients' condition and formulates treatment plans, utilizing therapeutic exercise, massage and physical agents such as heat, water, electricity and sound.

Interprets patient reactions and adjusts treatment to individual needs.

Interprets physical therapy treatments to patients and their families and other personnel; gives instructions in posture and procedures to be continued at home.

Directs patients in care and use of wheelchairs, braces, canes, crutches and prosthetics and orthotic devices.

Keeps record of treatment given and patients' response and progress.

Participates in staff conferences, clinics, patient care planning and in-service training.

Maintains equipment and requests repairs to same.

Performs related duties as required.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of the principles and practices of physical therapy.

Knowledge of the physical effects and use of therapeutic machines.

Knowledge of anatomy and physiology.

Ability to apply the principles of physical therapy to work situations.

Ability to inspire confidence and motivate patients to carry out treatment.

Ability to demonstrate techniques and teach objectives of physical therapy.

Ability to work effectively with the public and employees.

Ability to communicate effectively, orally and in writing.

Ability to maintain records and prepare reports.

Skill in the use of physical therapy equipment.

EXAMINATION REQUIREMENTS:

A Written test is not required. Applicants will be rated on a scale between 70.000 to 100.00 percent on the basis of their training, education and experience in relation to the requirements of the position.

WORK ELIGIBILITY INFORMATION:

Public Law 99-603 (8USU Section 1324A) requires the Government of Guam to verify the identity and work eligibility of all newly hired employees. All employees shall be required to provide proof of identity and work eligibility to work in the United States. The Government of Guam is required to comply with this law on a non-discriminatory basis.

If you are hired to fill a position with the Department of Education, Government of Guam, you will be required to present valid documents that will establish your identity and work eligibility in the United States and its territories. Any one or combinations of the following documents may be required.

- Certified Birth Certificate
- U.S. Passport
- Naturalization Card
- "Green Card" (For Immigrants)
- Government of Guam I.D. Card
- Original Social Security Card (not laminated)
- Other proof of work eligibility

PRE-EMPLOYMENT TUBERCULOSIS TESTING:
All applicants accepting employment with the Department of Education are required to submit a Tuberculosis Work Clearance. Upon employment and annually thereafter, employee must submit a Tuberculosis Work Clearance as a condition of continued employment. Expenses for the Tuberculosis Testing must be paid for by the applicant.

PRE-EMPLOYMENT PHYSICAL/MEDICAL EXAMINATION:
All applicants accepting employment with the Department of Education must take and pass an entry physical/medical examination as a condition of continued employment. Expenses for the physical/medical examination must be paid for by the applicant.

DRUG SCREENING:
Pursuant to Executive Order No. 95-29 and the Department of Education, Personnel Rules and Regulations, all applicants selected for appointment in the Department of Education, Government of Guam, will be required to undergo Drug Testing as a condition of employment. Expenses for the drug test must be paid for by the selected applicant.

POLICE & COURT CLEARANCES:
Pursuant to Executive Order No. 2005-34 and Public Law No. 28-24, all applicants ***selected*** for employment are required to submit Police and Superior Court of Guam Clearances before commencement of employment.

APPLICATION DEADLINE:
Applications shall be submitted to the DOE Personnel Services Division from 8:00 a.m. to 5:00 p.m., Monday through Friday except holidays. Completed applications with supporting documents must be received by the deadline.

APPLICATION SUBMISSION:
Interested applicants must submit a **DOE "Application for Employment"** form to the **DEPARTMENT OF EDUCATION, PERSONNEL SERVICES DIVISION**. Applications can be obtained at our office, located on the 1st floor of the Governor Manuel F.L. Guerrero Building in Hagatna or visit the **Department of Education's website at www.gdoe.net**

FOR FURTHER INFORMATION:
Please call 475-0496 or come by and visit our office.

ANTONETTE MUÑA SANTOS
Assistant Administrator
Personnel Services Division iris